



**MONTHLY TELECONFERENCE
FOOD BANK OF ALASKA
ANCHORAGE
JUNE 19, 2008
2:30 – 3:00 P.M.**

Toll Free Number: 1-866-316-1519 Participant Code: 723725

MINUTES

1. Welcome from Alaska Food Coalition President, Andrea Thistle
 - a. Linda Swarner, Kenai Peninsula Food Bank
 - b. Andrea Thistle, Valley Open Bible Fellowship
 - c. Anna Bell Stevens, United Way
 - d. Susannah Morgan, Food Bank of Alaska
 - e. Shawn Powers, Food Bank of Alaska
 - f. Kerri Burrows, Alaska Food Coalition
 - g. Dana Paperman, Seward Senior Center
 - h. George Briggs, The Glory Hole
 - i. Michael Curran, Alaska Faith-Based and Community Initiatives
 - j. Stephanie Wheeler, Alaska Faith-Based and Community Initiatives
 - k. Jo Dawson, AK Child Nutrition Services
 - l. Gus Marx, Juneau Youth Services
 - m. Gary Forrester, Lutheran Social Services
 - n. Stephanie Wheeler, Alaska Faith-Based and Community Initiatives

2. Member Quick Intro – Susannah Morgan, Food Bank of Alaska
 - a. FBA was founded by an interfaith group that was studying the issue of world hunger and learned of the country's first food bank, St. Mary's Food Bank in Phoenix, Arizona. Following that model, FBA was incorporated in August 1979 to accomplish the basic principle of food banks: to collect surplus food from the food industry and the community and then distribute it to food pantries, soup kitchens and other organizations feeding hungry people. FBA's first Board set a goal to end hunger in Alaska by the year 2000. FBA began distributing food in April 1980 with a two-person staff on Orca Street in

Anchorage. Eighteen months later, FBA was distributing 47,000 pounds of food annually to 22 partner agencies in Anchorage.

Currently, FBA is a leader and key collaborator in the fight against hunger. FBA collects edible but non-salable food from local manufacturers, food processors, retailers, farmers and fisherman. FBA also conducts food drives and acquires food through America's Second Harvest – the Nation's Food Bank Network, which solicits food from national companies. FBA distributes this food to our statewide network of more than 300 nonprofit agencies, native tribes and faith-based organizations which administer a wide variety of programs, including food pantries, domestic violence shelters, soup kitchens, senior centers and day care programs. FBA works with community food banks in Fairbanks, Soldotna, Juneau, and Kodiak and partner agencies in 70 communities statewide, from Barrow to Bethel to Atka to Ketchikan. Andrea asked about the warehouse, which Susannah noted was purchased in 1994 and FBA added the portion where the freezer is currently.

In fiscal year 2007, FBA distributed nearly 6 million pounds of food.

3. AFC News – Kerri Burrows, Alaska Food Coalition
 - a. In the upcoming weeks, the AFC will be sending out a legislative report for the 25th session. It includes relevant bills, their status and the impact they have on the anti-hunger network. The AFC is also sending a legislative update to legislators this month. The focus will be the impact of rising gas and food prices on their clients.
 - b. The Farm Bill finally passed! Even after a technical error, the override veto went through. Thanks to all who called our congressional delegation. Jo Dawson added that AK received an extra \$113,000 for TEFAP that will affect us immediately.
 - c. Membership renewal is next month. Look for your application in the mail!
 - d. If you are looking for AFC related items, check out www.alaskafood.org. All of our teleconference minutes, research and organizational development information can be found there.

4. The ABC's of Budgets – Stephanie Wheeler, Alaska Office of Faith-Based and Community Initiatives
 - a. Please see the attached [Power Point Presentation](#) and handouts:
[Anatomy of a Basic Budget](#)
[Budget Detail Worksheet](#)
[Finances: Focus on Management and Systems](#)
[Example of a Completed Budget](#)
[Questions to Consider when Drafting a Budget](#)
 - b. Recommended resources:
 1. www.managementhelp.org
 2. Nonprofit Kit for Dummies (2nd Edition)
 3. Nonprofit Stewardship: A better way to lead your mission-based organization – Peter Brinckerhoff
 4. Budgeting for Nonprofit Organizations – David Maddox
 5. Faith-Based Management: Leading organizations that are based on more than just mission – Peter Brinckerhoff

6. Grant Seeker's Budget Toolkit – James Quick and Cheryl Carter
New

5. Questions

- a. Linda Swarner, who has been on sabbatical, asked for clarification on dates and times for the teleconference. Teleconferences are held the third Thursday of the month from 2:30 – 3 p.m.

6. Other business, concerns or issues

7. Wrap-up

- a. With no other business or concerns, Kerri adjourned the meeting in Andrea's absence at 3:15 p.m.