

THE ALASKA FOOD COALITION



FISCAL YEAR 2008 MINI-GRANT APPLICATION

Part 1

Please complete the following information.

- i. Date of application: _____
- ii. Name of individual writing this request: _____
- iii. Name of person to contact regarding this request: _____
- iv. Organization: _____
- v. Address: _____

- vi. Phone and Fax numbers: _____
- vii. E-mail: _____
- viii. Total cost of project: \$ _____
- ix. Amount requested from The Alaska Food Coalition: \$ _____

THE DEADLINE FOR APPLICATIONS IS SEPTEMBER 30, 2007

b. Please respond to the following four questions or statements. Answer yes or no and add a sentence or two explaining your answer if necessary. Please remember that The Alaska Food Coalition will only fund projects which satisfy the following criteria. If you are not sure whether your agency or project will qualify, please contact the Alaska Food Coalition Manager for assistance.

i. Is the agency involved in anti-hunger work? Yes No

ii. Is the funding requested for a capital project that will have long-term impact on the agency's ability to feed hungry people? Yes No

iii. Will the agency provide 20% of the total project costs, either in the form of funding or an in-kind donation? Yes No

iv. Was the agency awarded an Alaska Food Coalition mini-grant in fiscal year 2007 (July 2006 - June 2007)? Yes No

Part 3 – Project Review Criteria

a. Please answer the following questions regarding your proposed project.

i. For what purpose are you requesting grant support?

ii. Explain to what extent the proposed project will allow your agency to distribute more or different foods, or in the case of repair work, maintain your current level of operation.

iii. Describe the need which caused you to write this request. Please refer to a demonstrated, specific need (example: a dramatic increase in food pantry's client load over a short period of time).

Part 4 – Agency Review Criteria

Please answer the following questions regarding your agency

- i. Describe your agency and its anti-hunger work. How long has the agency been in existence? How long has the agency been fighting hunger? Discuss your agency's financial stability.

- ii. Explain the demonstrated community need that is met by your agency.

- iii. Discuss what community support exists for your agency. For example, does your agency utilize volunteers from its community? Is your agency supported financially by its community?

iv. Does your agency collaborate with others in anti-hunger work? Please explain.

v. How does your agency fit into the anti-hunger effort in your community? Are there other agencies that do similar work in your area?

Part 5 – Supplemental Material

Please answer the following questions regarding the supplemental material you have enclosed with your proposal.

Have you enclosed?

- i. Budget documentation? **(Required)** Yes No

What type? (Examples: Copy of advertisement for proposed piece of equipment, bid from contractor, etc)

- ii Letters of support? **(Required)** Yes No

How many and from whom?

- iii. Any other materials? Yes No

What materials?
